

**Summit Public Library District
Library Board of Trustees
Regular Board Meeting Minutes
Tuesday, October 16, 2019
5:30PM**

1. **Pledge of Allegiance:**
2. **Call to Order:** The meeting was called to order at 5:30PM.
3. **Members Present:** Trustee Mines-Anderson, Trustee Sonka, Trustee Duley, Trustee Dardovski, Trustee Munoz, Trustee Diaz. Absent: Trustee Cortez.
4. **Minutes:** Trustee Mines-Anderson made a motion to approve minutes from the August 21, 2019 committee meeting, August 21, 2019 regular meeting, and September 4, 2019 special meeting. Seconded by Trustee Duley. Motion carried.
5. **Visitors:** No visitors.
6. **Director's Report: September – October 2019**

Staff meeting held on October 4 at 5:15PM. Staff member Lucy, is applying for a community impact grant. The Home depot Foundation offers grant awards up to \$5,000 to designated organizations that are using the power of volunteers to improve the community. Cook County Board President, Toni Preckwinkle visited the library on September 24. Story time to two local classrooms, in honor of library card sign up month, and Hispanic Heritage Month. Per capita grant check received for the amount of \$13,817.50. FY2019. Planz replaced the 3 way valve/drained all the water. Pump approved. Part to be installed. Planz to meet with Carrier Tech, to perform monthly inspection, quarterly inspection with Carrier, and annual inspection of the boiler and bi-annual inspection of the 2 rooftop units. New main boiler installed by Planz Heating. Window damage in the front reading room, village worker. Village will cover cost of repairs. Airport Glass will do repairs. An order was placed for staff cardigans. Company - Dzine in Burbank, IL. Colors: Light gray, library logo on upper left of cardigan. Meeting with Konica Minolta rep, to discuss options for copier printing. Library staff and volunteers library participated in the annual Homecoming parade for Argo Community High School.

7. **President's Report:** ACHS Homecoming parade, Preckwinckle visit to library.

8. **Vice-President's Report:** No report.

9. **Secretary's Report** – No report.

10. **Treasurer's Report:**

Trustee "Dardovski made a motion to approve October 2019 bills for the amount of \$22,767.39.. Seconded by Trustee Duley. Roll call vote: Trustee Sonka – yes, Trustee Mines-Anderson – yes, Trustee Dardovski – yes, Trustee Munoz – yes, Trustee Diaz – yes, Trustee Duley – yes. Motion carried.

Trustee Dardovski made a motion to approve payroll for the total amount of \$11,261.18. Seconded by Trustee Duley. Roll call vote: Trustee Mines-Anderson - yes, Trustee Dardovski – yes, Trustee Sonka – yes, Trustee – Munoz – yes, Trustee Diaz – yes, Trustee Duley – yes. Motion carried.

11. **Board Member Report:** Stats report, ILA conference

12. **Committee of the Whole Report:**

No report.

13. **Old Business**

- a. Trustee Dardovski made a motion to approve the Approval of the Ordinance Providing for the Budget and Appropriations of Summit Public Library District Cook County, Illinois, for the Fiscal Year Beginning July 1, 2019 and ending June 30, 2020. Seconded by Trustee Sonka. Roll call vote: Trustee Sonka – yes, Trustee Duley – No, Trustee Dardovski – yes, Trustee Mines-Anderson – yes, Trustee Diaz – yes, Trustee Munoz – yes. Motion carried.

New Business

- a. December board meeting – There will be no meeting held for November 2019.
- b. Retro pay – ACHS parade – Approved. Roll call vote: Trustee Sonka – yes, Trustee Munoz – yes, Trustee Mines-Anderson – yes, Trustee Duley – yes, Trustee Diaz – yes, Trustee Dardovski – yes. Motion carried.

Executive Session:

14. **Adjournment:** Trustee Duley made a motion to adjourn the meeting at 6:02PM. Seconded by Trustee Sonka. Motion carried.